



## Inter Club Council

1. **Roll Call and Establishing Quorum**
2. Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked *1/2 absent* if they are present but miss roll call. Please let us know if you need to leave early.
3. **Approval of Minutes**
  - 3.1. Approval of previous meeting's minutes (11/7/17)
4. **Open Forum (3 minutes per announcement)**
  - 4.1. Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.
5. **Club of the Month Competition (10 minutes)**
  - 5.1. Each club has 1 minute to present, followed by voting
6. **ASFC and Inter Club Council Executive Report (5 minutes)**

*Given by ICC Executive or Advisor*

  - 6.3. Thuy's Service Leadership Competition List
  - 6.4. Meeting Time Change (2pm)
7. **ICC Outreach Director Report (5 minutes) - Matthew Schurz [mschurz24@gmail.com](mailto:mschurz24@gmail.com)**
  - 7.1. Social Media Marketing
  - 7.2. Club Day- 10th Week (November 29th, Wednesday 12-1pm)
8. **ICC Student Involvement Coordinator (3 minutes) - Xinyi Hu [sissi201711@gmail.com](mailto:sissi201711@gmail.com)**
  - 8.1. Club Events Stand
9. **ICC Finance Director (3 minutes)- Grant Baum [grantinator@gmail.com](mailto:grantinator@gmail.com)**
  - 9.1. ICC FAQ Sheet
10. **Activity Petitions**
  - 10.1. To hold an event, clubs must submit an activity petition **1- 4** weeks before the date of the event. Activity Petition forms can be found in the ICC handbook or online.



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### **11. Fund Requests**

**11.1.** Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.

**11.2.** Contact Kamara Tramble, Student Accounts Manager, for old and new account details

*Email: [tramblekamara@foothill.edu](mailto:tramblekamara@foothill.edu)*

*Phone: (650) 949-7280*

*Office: Campus Center, Room 2005*

### **12. Club Reports / Open Discussion Forum (1 minute per report)**

**12.1.** All ICC members reporting on agenda items or club-related business can report during this time.

### **13. Makerspace Presentation (5 minutes w/ Q/A)**

### **14. Advisor Report (5 minutes w/ Q and A)**

**14.1.** ASFC advisor present will give updates on district related information and ICC reminders

### **15. Adjournment**

**15.1.** Meeting will be adjourned by chair

Prepared By,  
Ebrahim Fegghi  
ASFC Vice President of Inter Club Council  
[efegghi@gmail.com](mailto:efegghi@gmail.com)  
(650) 799 - 1555